



Aching Arms

Registered charity number 1153296

Aching Arms Application Information

Treasurer on the Board of Trustees - Voluntary



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Title: Treasurer on the Board of Trustees (Voluntary)

Commitment: 4-8 hours per month, and also attending a minimum of 5 board meetings.

Location: Remote with very occasional travel to London / Essex / Halesowen. (Expenses will be reimbursed)

We understand that newly bereaved parents may wish to support our charity; however, due to the nature of our work, it is advised that a period of at least 12 months is allowed before applying for a post with us.

About Us

Who we are

Aching Arms is a national baby loss charity, established in 2010 by Leanne Turner (Founder & CEO) following the loss of her son, James. The charity is dedicated to providing comfort and support to bereaved families across the UK for as long as they need us.

We raise awareness of the impact of baby loss, work with health professionals and employers to ensure families receive compassionate care and offer comfort through our Aching Arms Bears and emotional support services.

Our community is built on Kindness, Respect and Solidarity. Our people, staff, volunteers and trustees are united by compassion and a desire to help others feel less alone.

What we do

We provide comfort bears and emotional support to families affected by pregnancy and baby loss. Working with over 190 hospitals, hospices, and partner organisations, we donate bears to bereaved parents and offer ongoing support through our Support service, run by those with lived experience. Each year, thousands of families face the heartbreak of baby loss, and demand for our services continues to grow - last year alone, we donated over 8,000 bears. In addition to direct support, we raise awareness, advocate for improved bereavement care, and deliver training for health professionals and workplaces to improve care and support for bereaved families.



About the role

Aching Arms is seeking a volunteer Treasurer to join our Board of Trustees and oversee the charity's financial affairs. This vital role ensures we remain financially sustainable, transparent, and compliant, enabling us to continue supporting bereaved families.

Key Responsibilities:

Financial Oversight

- Monitor the charity's financial health and compliance with charity law and accounting standards.
- Oversee budgets, forecasts, cash flow, investments, and reserves.
- Review management accounts, annual reports, and audited statements prior to Board approval.
- Ensure effective use of accounting systems (e.g., Xero) for accurate reporting.

Governance & Strategy

- Act as a full Board member, contributing to governance, strategy, and direction.
- Advise on financial implications of strategic decisions and risk management.
- Ensure compliance with statutory and regulatory requirements.

Reporting & Liaison

- Present clear, accessible financial reports at trustee meetings.
- Liaise with auditors and independent examiners as required.

Support & Guidance

- Provide professional advice to the Executive Team and Finance & Operations team.
- Help develop robust financial controls, policies, and procedures.
- Offer appropriate challenge and scrutiny to ensure sound financial decision-making.

Who we are looking for:

We are looking for someone who combines financial expertise with empathy and alignment with our values.

- Experience in financial management, accountancy and charity finance.
- Understanding of charity governance and statutory financial obligations
- Strong analytical and communication skills.
- A collaborative approach and willingness to support a small, values-driven charity.



Specifically

- Liaise with relevant staff, committee members and/or volunteers to ensure the financial viability of the organisation.
- Make fellow committee members aware of their financial obligations and take a lead in interpreting financial data to them.
- Regularly report the financial position at committee meetings (balance sheet, cash flow, fundraising performance etc).
- Oversee the production of an annual budget and propose its adoption at the last meeting of the previous financial year.
- Ensure proper records are kept and that effective financial procedures and controls are in place, ie:

Bank account signatories

Purchasing limits

Purchasing systems

Petty cash/ float

Salary payments

Pensions

PAYE and NI payments

Others as appropriate

- Appraising the financial viability of plans, proposals and feasibility studies.
- Lead on appointing and liaising with auditors/an independent examine

Why join us

- Make a tangible difference for families experiencing pregnancy and baby loss.
- Use your professional skills for meaningful impact.
- Join a compassionate, supportive and inclusive Board.
- Receive induction, ongoing support and reimbursed expenses.

How to apply

To express your interest, please send your CV and supporting statement to:
hr@achingarms.co.uk.

For any enquiries about this role, please email info@achingarms.co.uk